

Ss John Fisher & Thomas More RC High School

Exam Invigilator

Person Specification

Personal Attributes required (on basis of the job description)	Essential (E) or Desirable (D)	To be identified by:
<p>Qualifications</p> <p>GCSE Maths (level C or above) GCSE English (level C or above)</p>	<p>D D</p>	<p>Application Form/Interview Application Form/Interview</p>
<p>Experience</p> <p>Experience of working with children Experience of working in a relevant classroom/service environment Experience of administrative work Experience of supporting pupils with challenging behaviour</p> <p>Knowledge/skills/abilities</p> <p>Ability to relate well to children Good communication skills Ability to relate well to colleagues Ability to supervise and assist pupils Time management skills Organisational skills Knowledge of the concept of confidentiality First Aid Certificate Administrative skills</p> <p>Other</p> <p>An understanding of and a commitment to the school's Mission Statement</p>	<p>D D D D</p> <p>D E E D E E E D D</p> <p>E</p>	<p>Application/Interview/Reference Application/Interview/Reference Application/Interview/Reference Application/Interview/Reference</p> <p>Application/Interview/Reference Application/Interview/Reference Application/Interview/Reference Application/Interview/Reference Application/Interview/Reference Application/Interview/Reference Application/Interview/Reference Application/Interview/Reference</p> <p>Application/Interview</p>