



Job Title:	Catering Assistant
Salary Scale:	Foundation Living Wage £13.45 hourly – Term Time only
Hours of Work:	21.25 hours per week, 10.30am – 2.45pm Mon - Fri
Responsible to:	HEADTEACHER, CATERING MANAGER
Responsible for:	The provision of a full and rich learning experience and support for pupils.

‘I have come that they may have life and have it to the full’ John 10:10

Fisher More is a Catholic high school established by the Catholic Community of the Pendle District under the trusteeship of the Salford Diocese to work in partnership with parishes and parents to provide the best possible education for our young people between the ages of 11 and 16, building on the foundations laid in Primary School and preparing for their future development at Sixth Form College or other post-sixteen establishment or in the world of employment and training.

We stand for a rich Catholic tradition which is based on the Gospels and in the person and teaching of Jesus who is the fullest expression of mankind.

We recognise and endeavour to serve the needs of all members of the school community - academic, spiritual, moral, social and physical. We acknowledge in particular the needs of those who are disadvantaged in any way.

We value the importance of fostering and developing the potential of each person in justice and equality and in educating each pupil as a whole person, made in the image and likeness of God. We encourage all of them to accept a curriculum, which is challenging of contemporary society and to play their part in it. We believe in the pursuit of excellence, not only in academic studies, but in all that has to do with life.

Role

The successful candidate will assist with the preparation, delivery and serving of food and drink. This may include the preparation of ingredients, the laying of tables, the setting-up and clearance of service and dining areas, general cleaning and washing-up duties and the storage of deliveries. The jobholder may also operate a till, cash register or similar.



Core Purpose:

- To assist in the provision of school meals
- To assist with the preparation, cooking, production and serving of food, and with clearing and cleaning, including occasional in-depth cleaning, and cleaning spillages in the dining room.
- To assist in overseeing sales and ensuring correct procedures for the school's cashless dining system are followed.
- To take responsibility for the standard of cleanliness and hygiene of premises and equipment.
- To maintain high standards of kitchen and personal hygiene and health and safety and operate to the school's Health and Safety Policy.

Other duties

- To work within school policies and procedures
- To contribute to the provision of an effective environment for learning
- To wear a uniform as provided.
- To support the promotion of positive relationships with parents and outside agencies
- To attend skill training and participate in personal/performance development as required
- To take care of your own and other people's health and safety
- To be aware of the confidential nature of issues
- **Attendance**
Good attendance enhances the service delivered by schools, minimises staffing difficulties and ensures best value to the school. It is essential that applicants for positions in this school can evidence a previous satisfactory attendance record/commitment to sustaining regular attendance at work. Job offers will be dependent on satisfactory attendance record at previous employment.



Notes:

- Whilst every effort has been made to explain the main duties and responsibilities of a class teacher at Fisher More, each individual task may not be identified.
- Employees will be expected to comply with any reasonable request from a line manager to undertake work of a similar level that is not specified in this job description.